



- Nancy Wilson (Exec. Dir. Special Education)
- Lorraine Hein (Director of Business)
- Paula Klingelhoefner (Interim Director – DISS)
- Staff Members

**Absent**

- Mr. David Wicks

**Call to Order/Pledge of Allegiance (Board President)**

The Regular Meeting was called to order at 5:15

## **Program Presentation**

### Western Suffolk BOCES Goals

Career and Technical Education – Mr. Flynn introduced Mrs. Nancy Kelsey, Executive Director, Career and Technical Education. Mrs. Kelsey mentioned the division is excited about all their goals for this coming school year. It is so nice to be getting back to the old ways. Mrs. Kelsey spoke of a few goals listed below:

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- To provide workshops and resources to Assistant Superintendents to assist with the implementation of the Computer Science Standards within their school districts.
- To provide workshops by vendors for school library media specialists related to using available resources with instruction in the library.
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and discussed the detailed report.

School Board Recognition Week – October 17 – October 21, 2022 is NYSSBA School Board Recognition Week. Mr. Flynn mentioned letters and certificates were mailed to all of the WS BOCES component school board members. The Western Suffolk BOCES Board of Education members were presented with items from the students of WS BOCES Special Education and Career and Tech Education programs. Mr. Flynn thanked the Board for all their support for the students. Mr. Flynn recognized that most of the Board has 25 to 30 years of service.

Mrs. Herz shared that inspiration comes from the employees.

Mrs. Santos expressed her gratitude from the Board.

Annual Board Dinner – December 1, 2022 – Mr. Flynn reminded the Board the Western Suffolk BOCES Annual Board Dinner is fast approaching. It will be such a pleasure to hold this event again. This event has been truly missed. There are 70-80 culinary students who love to prepare and create. Mr. Flynn reminded everyone the Annual Board Dinner has not been held since December 2019 due to the COVID-19 pandemic.

#### Chief Financial Officer – Update of Capital Projects

Mr. Taylor updated the Board on the Report of Capital Projects. Mr. Taylor discussed the status of the 66 projects. Of these 66 projects, 18 are in design, one project is at NYSED, 18 projects are in purchasing pipeline

Multi-Year Appropriations  
Special Education Summer School

Perkins IV/CTEIA-Basic Grant

(Listing referred to is designated as Encl. 9.1.1 and is incorporated with the official minutes of this meeting.)

**Approval of Bid Awards**

The members of the Board reviewed the bid analysis. Mrs. Santos moved, Mr. Sales seconded, and the Board voted unanimously to approve awards to the lowest bidders meeting specifications as listed on the schedule dated October 11, 2022.

(Listing referred to is designated as Encl. 9.1.2 and is incorporated with the official minutes of this meeting.)

**Authorization to Participate in Omnia Partners Maintenance, Repair and Operations (MRO) Supplies & Equipment Services [R]**

On motion by Mrs. Santos, seconded by Mr. Sales, the Board voted unanimously for Authorization to Participate in Omnia Partners Maintenance, Repair and Operations (MRO) Supplies & Equipment Services as follows:

WHEREAS, Section 103 of the General Municipal Law permits Western Suffolk BOCES to purceting.)



execute any and all necessary documents to effectuate participation in Bay Shore Union Free School District General Building Maintenance Involving New Construction, Reconstruction, and Demolition Services.

(Listing referred to is designated as Encl. 9.1.4 and is incorporated with the official minutes of this meeting.)

**Authorization to Participate in Southampton Door, Door Hardware and Door Installation [R]**

On motion by Mrs. Santos, seconded by Mr. Sales, the Board voted unanimously for Authorization to Participate in Southampton Door, Door Hardware and Door Installation as follows:

WHEREAS, Section 103 of the General Municipal Law permits Western Suffolk BOCES to purchase apparatus, materials, equipment or supplies or contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through the use of a contract let by the United States or any agency thereof, any state or any other county, political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

WHEREAS, Western Suffolk BOCES, based on the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103, desires to participate in Southampton U.F.S.D. SPS22-010 Door, Door Hardware and Door Installation Services, for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

WHEREAS, Western Suffolk BOCES has reviewed the benefits of participating in this program and an analysis is performed, and based on this review which is in accordance with the General Municipal Law, has concluded that participation in the program could result in savings to Western Suffolk BOCES;

THEREFORE, BE IT RESOLVED, that Western Suffolk BOCES is authorized to participate in Southampton U.F.S.D. SPS22-010 Door, Door Hardware and Door Installation Services and that the Board President and/or the Chief Operating Officer or his designee is hereby authorized to execute any and all necessary documents to effectuate participation in Southampton U.F.S.D. SPS22-010 Door, Door Hardware and Door Installation Services.

(Listing referred to is designated as Encl. 9.1.5 and is incorporated with the official minutes of this meeting.)





Department of Education/Choice Partners Cooperatives Contract #22/038SG-27 as follows:

WHEREAS, Section 103 of the General Municipal Law permits Western Suffolk BOCES to purchase apparatus, materials, equipment or supplies or contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through the use of a contract let by the United States or any agency thereof, any state or any other county, political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

WHEREAS, Western Suffolk BOCES, based on the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103, desires to participate in Harris Department of Education/Choice Partners Cooperative Contract #22/038SG-27 for Educational Materials and Related Items, for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

WHEREAS, Western Suffolk BOCES has reviewed the benefits of participating in this program and an analysis is performed, and based on this review which is in accordance with the General Municipal Law, has concluded that participation in the program could result in savings to Western Suffolk BOCES;

THEREFORE BE IT RESOLVED, that Western Suffolk BOCES is authorized to participate in Harris Department W0 Department

materials, equipment or supplies or contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through the use of a contract let by the United States or any agency thereof, any state or any other county, political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

WHEREAS, Western Suffolk BOCES, based on the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103, desires to participate in Omnia Partners, Contract #R190201 Chemistry, Biology, Physics and Anatomy Instructional Supplies & Services, for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

WHEREAS, Western Suffolk BOCES has reviewed the benefits of participating in this program and an analysis is performed, and based on this review which is in accordance with the General Municipal Law, has concluded that participation in the program could result in savings to Western Suffolk BOCES;

THEREFORE, BE IT RESOLVED, that Western Suffolk BOCES is authorized to participate in Omnia Partners Contract #R190201 Chemistry, Biology, Physics and Anatomy Instructional Supplies & Services and that the Board President and/or the Chief Operating Officer or his designee is hereby authorized to execute any and all necessary documents to effectuate participation in Omnia Partners, Contract #R190201 Chemistry, Biology, Physics and Anatomy Instructional Supplies & Services.

(Listing referred to is designated as Encl. 9.1.8 and is incorporated with the official minutes of this meeting.)

Mr. Wunsch moved, Mr. Sales seconded, and the Board voted unanimously to approve Supplementary Services, agenda items 9.2.2 as follows:

All items listed on the 10-page Supplementary Services Report dated October 11, 2022 (Encl. 9.2.2) is incorporated with the official minutes of this meeting.

**Non-Instructional Personnel**

Mr. Wunsch moved, Mr. Sales seconded, and the Board voted unanimously to approve Non-Instructional Personnel matters, agenda items 9.2.3 as follows:

All Non-Instructional Personnel matters listed on the 3-page Non-Instructional Report dated October 11, 2022 (Encl. 9.2.3) is incorporated with the official minutes of this meeting.

**Resolution Approving Post-Retirement Health Insurance Agreements [R]**

On motion by Mr. Wunsch, seconded by Mr. Sales, the Board voted unanimously for the Resolution Approving Post-Retirement Health Insurance Agreements as follows:

WHEREAS, various collective bargaining agreements require the Board to provide written agreements to retiring employees covering the conditions under which those retirees will continue to receive health insurance and,

WHEREAS, the board has adequately funded the cost of post-retirement benefits through current year appropriations and reserve funds for future year costs, then it is

THEREFORE, BE IT RESOLVED, that the President of the Board be authorized to execute the required agreements with the employees listed below who have resigned for the purpose of retirement,

Patricia Caputo  
Christopher Jackson

(Listing referred to is designated as Encl. 9.2.4 and is incorporated with the official minutes of this meeting.)

**Authorization for Chief Operating Officer to Execute Agreement between the Board of Cooperative Educational Services of the Second Supervisory District, Suffolk County, New York and Western Suffolk BOCES Faculty**

**Association Unit I [R]**

On motion by Mr. Wunsch, seconded by Mr. Sales, the Board voted unanimously for Authorization for Chief Operating Officer to Execute Agreement between the Board of Cooperative Educational Services of the Second Supervisory District, Suffolk County, New York and Western Suffolk BOCES Faculty Association Unit I as follows:

WHEREAS, the Unit I, Western Suffolk BOCES Faculty Association and the Board of Cooperative Educational Services, Secondary Supervisory District of Suffolk County have completed collective bargaining pursuant to the requirements of the Taylor Law and,

WHEREAS, in anticipation of the Unit I members ratifying said agreement, and

WHEREAS, this agreement is consistent with the Guidelines established by the Board of Cooperative Educational Services, and

WHEREAS, the Chief Operating Officer is designated as a representative of the Board of Cooperative Educational Services of the Second Supervisory District, and

THEREFORE, BE IT RESOLVED that the Chief Operating Officer be authorized to execute the agreement between the Board of Cooperative Educational Services and Unit I, Western Suffolk BOCES Faculty Association from July 1, 2021 to June 30, 2025.

(Listing referred to is designated as Encl. 9.2.5 and is incorporated with the official minutes of this meeting.)

**Other Action Items**

**Approval of Disposition of Surplus Property [R]**

The Board voted unanimously to approve the Disposition of Surplus Property on motion of Mr. Sales, seconded by Mr. Wunsch as follows:

WHEREAS, Western Suffolk BOCES has certain equipment and materials which have been deemed surplus or obsolete and are of no use to Western Suffolk BOCES; and

WHEREAS, these items have also been deemed to have no resale value and have been declared valueless; and

WHEREAS, according to Policy #4420, no surplus property may be disposed of without the recommendation and authorization of the District Superintendent, or his designee, and the approval of the Board;

THEREFORE, BE IT RESOLVED, that the Board hereby approves the disposition of this surplus property as listed on the attached.

(Listing referred to is designated as Encl. 9.3.1 and is incorporated with the official minutes of this meeting.)

**Authorization for Agreement Between SUNY Stony Brook University and Western Suffolk BOCES [R]**

On motion of Mr. Sales, seconded by Mr. Wunsch, the Board voted unanimously for Authorization for Agreement Between SUNY Stony Brook University and Western Suffolk BOCES as follows:

WHEREAS, Western Suffolk BOCES is committed to providing quality teacher professional development programs to develop expertise leading to certification extension in TESOL (Teaching English to Speakers of Other Languages);

WHEREAS, SUNY Stony Brook offers a quality program, providing coursework that will lead to a certification extension in TESOL of five, three-credit graduate courses at off-campus locations within the Western Suffolk BOCES region, and

WHEREAS, the Suffolk's Edge Teacher Center is authorized to partner for such training with institutions of higher education;

THEREFORE, BE IT RESOLVED that the Chief Operating Officer is authorized to sign a contract on behalf of Western Suffolk BOCES with SUNY Stony Brook University for the TESOL Program, to be conducted from October 5, 2022 to August 1, 2023.

(Listing referred to is designated as Encl. 9.3.2 and is incorporated with the official minutes of this meeting.)

**Authorization to Accept Donated Equipment and Supplies [R]**

On motion of Mr. Sales, seconded by Mr. Wunsch, the Board voted unanimously for Resolution for Authorization to Accept Donated Equipment and Supplies as follows:

WHEREAS, Western Suffolk BOCES has received an offer from Jill Finkelstein, 1 Markwood Lane, East Northport, NY 11731 to donate one (1) 1997 Lincoln, Vin Number 1LNLM97V4VY682229 to be used by the students attending the Automotive Technology Program at Wilson Tech, Northport Campus, and

WHEREAS, Western Suffolk BOCES has received an offer from Anthony Dente, 181 Garden City Street, Bay Shore, NY 11706 to donate various automotive parts to be used by the students attending the Automotive Technology Program at Wilson Tech, Northport Campus, and

WHEREAS, Western Suffolk BOCES has received an offer from NYPD Aviation Unit, 50 Aviation Road, Floyd Bennett Field, Brooklyn, NY 11234 to donate three (3) Pratt & Whitney Twin-Pac Engines S/N's TH0989, TH0990, and TJ0512 to be used by the students attending the Aviation Program at Wilson Tech, Republic Campus, and

WHEREAS, Western Suffolk BOCES students would benefit from these donations, and

WHEREAS, according to Policy #4420, all donations of equipment, materials and property shall be presented to the Board for acceptance, and

THEREFORE, BE IT RESOLVED, that the Board hereby approves the acceptance of the donated supplies and equipment as listed above.

(Listing referred to is designated as Encl. 9.3.3 and is incorporated with the official minutes of this meeting.)

**Authorization for Western Suffolk BOCES Board Members to Videoconference Under Extraordinary Circumstances [R]**

On motion of Mr. Sales, seconded by Mr. Wunsch, the Board voted unanimously for Authorization for Western Suffolk BOCES Board Members to Videoconference Under Extraordinary Circumstances as follows:

WHEREAS, by passing Chapter 56 of the Laws of 2022 ("Chapter 56"), the New York State Legislature amended Section 103 of the Open Meetings Law; and

WHEREAS, Chapter 56 adds Section 103-a of the Open Meetings Law, permitting the Western Suffolk BOCES Board (“Board”) to authorize its members to attend meetings by videoconferencing from a remote location that is not open to the public under extraordinary circumstances; and

WHEREAS, Section 103-a(2)(a) requires the Board to adopt a resolution following a public hearing authorizing the limited use of videoconferencing under such circumstances; and

WHEREAS, Section 103-a(2) allows for hybrid meetings by requiring “that a minimum number of members are present to fulfill the Board’s “quorum requirement in the same physical location or locations where the public can attend”; and

WHEREAS, Section 103-a(2)(c) requires that members be physically present at any such meeting “unless such member is unable to be physically present at any such meeting location due to extraordinary circumstances . . . including disability, illness, caregiving responsibilities, or any other significant or unexpected factor or event which precludes the member’s physical attendance at such meeting”; and

WHEREAS, in accordance with Section 103-



open portion of the meeting is being conducted and where the members of the Board or committee who are using videoconferencing from a location(s) that is not open to the public experiences an extraordinary circumstance, which is hereby defined to include: (a) a disability; (b) illness; (c) caregiving responsibilities; (d) isolation or quarantine as a result of an exposure to COVID-19; or defined by the Board's written procedures; and

RESOLVED, that the Board hereby adopts the attached written procedures governing member and public attendance at meetings conducted with the use of videoconferencing which will be conspicuously posted on BOCES' website; and be it further

RESOLVED, that the Board is not required to comply with the above procedures regarding videoconferencing during Board meetings so long as the Board is authorized to conduct remote public meetings pursuant to Chapter 417 of the laws of 2021 and the Governor's continuation of the State's COVID-19 disaster emergency.

(Listing referred to is designated as Encl. 9.3.4

**Read and Adopt New Policy #1432.1 - Authorization for Western Suffolk BOCES Board Members to  
Videoconference Under Extraordinary Circumstances**

On motion of Mr. Sales, seconded by Mr. Kaden, the Board voted unanimously to Adopt New Policy #1432.1 -

**Enclosures:**

Class of 2021, *"Success After Tech"*

EAP Pathways, *September and October 2022*

EAP Pathways, *Supervisors, September and October 2022*

NYSSBA Update, *September 18, 2022*

NYSSBA Update, *September 25, 2022*

NYSSBA Update, *October 2, 2022*